



HARPER
PROPERTIES

Notice To Vacate Property

Date: _____

Property Address: _____

Tenant Name: _____

Tenant Ph: _____ **Mob:** _____

In accordance with the Residential Tenancies Act (1986) I hereby give at least 21 days notice to vacate the above premises.

The date 21 days from today will be; _____

I/We understand that I/we am/are liable for rent to the above notice date.

We shall have the keys returned to Harper Property Management Ltd by 12.00 noon on the above mentioned date (unless arranged prior).

At this time the property will be left in the condition I/we want it to be inspected to assess my bond refund.

I/We further understand there will be no opportunity for me/us to return to the property and all items left behind will be treated as rubbish and disposed of.

Forwarding Address: _____

New Phone Number: _____

Reason for Leaving: _____

The below signed, if not the sole tenant of the property, declares that they have the authority of all of the tenants of the property, to give this notice.

Any debt from unpaid monies at the end of the tenancy will result in registration of the tenant's name with a Debt Collection Agency for recovery.

Signature of Tenant(s)

Thank you for renting with Harper Property Management. This form is for your file history – and notice to vacate is always best followed up by a phone call to your property manager.
We wish you the best of luck for the future.

Please return form to:

Harper Property Management Ltd
PO Box 2075, Shortland St, Auckland
info@harperproperties.co.nz ph 09 361 2810 fax 09 303 1705
www.harperproperties.co.nz